



Johnsonburg Presbyterian Center

Post Office Box 475, 822 Route 519

Johnsonburg, New Jersey 07846

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(908) 852-2401

(908) 852-0045

Year-round Reservations

Summer Program

Fax

E-mail: staff@campjburg.org

Website: www.campjburg.org

Summer Director Employment Application

General Information

Date: _____

Last Name: _____ First Name: _____ Prefer: _____

Social Security #: _____ Date of Birth: _____

Email: _____ Gender: M / F T-shirt size: _____

Home Address: (Street) _____ City _____ ST _____ Zip _____

Current Address: (Street) _____ City _____ ST _____ Zip _____

Home Phone: _____ Cell-phone: _____

Education

Please list all the schools you have attended, starting with high school.

School	Location	Area of Study	Date of Completion	Degree
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Church Info

Church: _____ Denomination: _____

Address: _____

Pastor: _____ Phone: _____

Church Activities: _____

Employment History

Please provide employment history covering the last 3 years. Use additional paper if necessary.

Employer	Position	Dates	Supervisor	Phone
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Position Desired

Position Desired: _____ Salary Expected: _____

Will you be at least 21 years of age when camp begins? Yes / No

Do you have a valid drivers license? Yes / No State: _____ Number: _____

Members of the director team are expected to be available from the beginning of director training (usually the middle of June) through the end of week 7 (usually the third week of August). Are you available for this whole time? Yes / No

Any Dates Unavailable: _____

Are you able to fully participate (physically, psychologically, emotionally, etc.) in an outdoor camp environment and perform the essential functions of the position you desire?

Yes No If no, please explain: _____

Are there any family conditions attached to your acceptance of this position? Yes / No If yes, explain: _____

Do you smoke or use tobacco products? Yes / No

Johnsonburg's summer program is a drug free and smoke free environment. Are you willing to abide by policies related to this? Yes / No

Johnsonburg asks all staff members and volunteers, regardless of age, to refrain from drinking alcoholic beverages of any kind during the duration of their contract. Are you willing to abide by this policy? Yes / No

Have you ever been convicted of a crime? Yes / No If yes, please provide the details (date, place, charge, etc.): _____

Have you ever been accused or convicted of a crime involving child abuse? Yes / No If yes, please explain: _____

Are you available for an interview at camp? Yes / No If so, when? _____

Are you available for a phone interview? Yes / No If so, when and at what number? _____

References

Please provide three references (other than relatives and current employees of the Johnsonburg Presbyterian Center) that can attest to your character, ability to work with children, and/or ability to serve in a supervisory capacity. In addition, give each reference a copy of the reference form and make sure the forms are returned to the Johnsonburg Presbyterian Center.

Name	Phone #	Relationship to You
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_____	_____	_____
_____	_____	_____
_____	_____	_____

Experience

Please describe any additional experience that may relate to your ability to work with children or with others in a supervisory capacity. Include any previous camping experience, whether camper or staff. Also include any information you think relevant to working in a Christian environment.

Dates	Camper or Staff	Description of Experience
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_____	_____	_____
_____	_____	_____
_____	_____	_____

Camp Activities

In addition to managing their particular area, directors are also expected to help with oversight of other camp areas or activities. For each of the categories listed below, please note as indicated your ability and willingness to work with certain areas.

Program Area Supervision

This involves leading (or assisting) a session on that area during staff training, orienting staff assigned to that program area each week, and serving as a resource for that area during the summer. Please mark the program area(s) you feel qualified and/or willing to supervise.

Nature_____ Music_____ Archery_____ Arts & Crafts_____ Theater Games_____

Staff Training

Directors play an integral role in the planning and leading of staff training. Of the possible training areas below, please rank yourself from 0-4 using the following scale: 4= certification or extensive training, 3=able to teach or lead, 2=comfortable assisting, 1=little to no experience, but would like to learn, 0= no experience and no interest.

Behavior Management_____ Bullying_____ Diversity_____ Homesickness_____ Self Care_____

Creative Counseling_____ Supervision_____ Fire Building_____ Conflict Resolution_____ Mock Units_____

Age Group Characteristics_____ Active Listening_____ Meadow Games_____ Behind Closed Tent Flaps (role play) _____

Other Skills and Activities

A variety of other skills and talents can be helpful in running our summer program. Please place a check next to those areas listed below in which you have skill/talent that would allow you to be a resource.

_____ outdoor living skills _____ drama/theater _____ star watches _____ staff social events

_____ digital media _____ worship planning/prep _____ Bible Studies _____ music (singing)

_____ piano _____ guitar _____ dance _____ sports

_____ art (drawing, painting, etc.) _____ sound tech _____ Other: _____

For AGD candidates, please rank, 1-4, in order of preference the age groups with which you would be most comfortable working.

_____ Elementaries (K – 4th grade) _____ Juniors (5th – 6th grade)

_____ Junior Highs (7th – 8th grade) _____ Senior Highs (9th – 12th grade)

Faith Journey

Why do you want to spend the summer at a Christian camp?

What does it mean to you to be a Christian role model?

Using your own words, write a personal statement of faith.

A Little About You

Please answer the following in relation to your ability to work as part of a group in potentially stressful circumstances:

What are 2 of your strengths? _____

What are 2 areas of growth? _____

I am really proud of my ability to: _____

I sometimes have a problem with: _____

Rate yourself (poor, okay, good) in each of the following areas:

Getting along with others	P	O	G	Ability to take instruction	P	O	G	Creativity	P	O	G
Ability to lead	P	O	G	Ability to give feedback	P	O	G	Enthusiasm	P	O	G
Ability to follow	P	O	G	Ability to receive feedback	P	O	G	Promptness	P	O	G
Ability to be a role model	P	O	G	Ability to follow rules	P	O	G	Friendliness	P	O	G
Attention to Detail	P	O	G	Ability to work with a team	P	O	G	Organization	P	O	G

More About You

Please answer each of the following questions on additional paper.

1. The Staff:

It's always easier working with other staff when you start a job and everything is fresh; you're full of energy and excited, and the staff responds wonderfully to this. Over time, the job gets tough ... and even though you may get new staff in your area each week, the basic camp program is the same and there is danger of falling into a rut. How will you keep yourself motivated and excited? How will you lead your area creatively and truly invest in kids & staff week after week?

2. The Community:

Working here means working and living very closely with about 85 other people, day after day. A strong community makes it easier for staff members to do a great job and for the kids to have a great summer. We want a staff where everyone feels welcome, accepted, and included by both returning and new staff alike. We also hope people will do their best to address problems and hold each other accountable, instead of resorting to gossip or exclusion. We do our best to empower staff and encourage them to create and maintain this sort of community. How will you handle this responsibility? How will you hold your peers accountable? How can we help you with this responsibility?

3. Professionalism:

What can help us stand out from other camps is the level of professionalism we expect from our staff. We insist that you have an attitude and approach to your job that is characterized by intelligence, integrity, maturity, compassion, and thoughtfulness. We are, however, a camp, where we encourage you to be goofy and silly and have ridiculous amounts of fun. What side do you lean more towards? How will you walk this fine line, making certain to balance both professionalism and fun?

4. Solutions:

Though we may aspire towards it, camp does not run flawlessly and has problems that need improving. Every year, staff point this out; we in turn continue with our theme of empowerment and encourage them, with our help and support, to find solutions. After all, anyone can complain, but few people can fix. How comfortable will you be in an environment where you may have to work to find solutions that make camp a better place for everyone? Do you have the initiative and the follow through to see a problem and then fix it?

The information that I have given is correct to the best of my knowledge. I also understand that by signing this form I am consenting to a thorough check with the references I have given and my former employers, as well as a criminal background check. I waive my right to review the information disclosed by the references on this form. By applying, I indicate my desire to work at the Johnsonburg Presbyterian Center. Should I accept a position I have been offered, I intend to follow through with my commitment to work at the camp. I understand that any employment or offer of employment can be terminated or withdrawn at any time (with reason). The Johnsonburg Presbyterian Center is an equal opportunity employer.

Signature: _____

Date: _____